



# Bereavement

In accordance with:

[Section 25.L of the 2014 JCBA](#)

[AA Emergency/Bereavement Travel Policy](#)

*Any information without a contractual reference are company and/or FMLA policy and are subject to change.*

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*For additional information please visit <https://www.apfa.org> or email [deskreps@apfa.org](mailto:deskreps@apfa.org).*

## **Bereavement Days (BR)** (JCBA Section 25.L.1.a)

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You will receive up to 3 bereavement days off when you experience the death of an eligible family member.

## **Eligible Family Members** (JCBA Section 25.L.1.b.)

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- Spouse
- Domestic Partner
- Child
- Step-Child
- Grandchild
- Parents
- Step-Parents
- Grandparents
- Brother
- Sister
- Legal Guardian
- In-Laws
- Relative residing with you
- Any member of your household (e.g.roommate)

## **Requesting Bereavement Days** (JCBA Section 25.L.1.c.)

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You must contact your FSM or Manager on Duty to request bereavement days within 30 days of the date of death

## **Pay Associated with Bereavement Days** (JCBA Section 25.L.1.d.)

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- 4 hours pay and credit for three consecutive days.
- Bereavement days are paid and credited whether they you are removed from a trip or not.
- If you are removed from a trip, you will be paid the daily rate of 4 hours for 3 days, instead of the value of the sequence.

## **Additional Days off for Bereavement** (JCBA Section 25.L.1.e.)

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You may request additional days off for bereavement, however, those days will be unpaid.

## Emergency Travel (A9) (JCBA Section 25.L.1.f.)

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- In the event of an emergency involving family members, the company, in an effort to help you through this difficult time, offers emergency/bereavement (A9) travel on American and American Eagle flights listed in the Travel Planner. A9 travel is not available on other airlines.
- A9 travel is offered to you and certain members of your family when there is a death or imminent death due to a life-threatening illness or injury for those who are eligible (see Eligible Family Members section). Every effort will be made to confirm you and your eligible travelers on an eligible flight(s) due to the emergency. If unable to confirm, you will be listed as a revenue standby.
- If the personal emergency involves the death of an eligible family member and you must travel, A9 travel can be booked up to 30 days after the death to attend the funeral or memorial service. If you would like an exception to this, you should contact your FSM.
- You should always contact your manager for authorization to book A9 travel. Only if the manager or department admin is not available, then you can contact 1-888-WE-FLY-AA (1-888-933-5922), or if you are outside of the U.S., you may call the local reservations number.
  - Be prepared with desired flight details, names, dates of birth and relationships of travelers for whom A9 travel is eligible. You may be required to provide the nature of the emergency as well as your manager's name and AA ID#.