

Statement of Work: Audio-Visual (AV) Systems Services

1. BACKGROUND

- 1.1 The District of Columbia Public Schools (DCPS) educates approximately 49,000 students in 115 schools and educational centers. DCPS employs about 8000 teachers, principals, classroom aides, social workers, counselors, custodians and other support staff who work to carry out the public education mission in DC. The District also counts amongst its facilities another four (4) administrative locations and mission-oriented offices, such as the Central office location and support sites, warehouse and logistics facilities.
- 1.2 The Technology Support and Client Services Team within the Office of the Chief Operating Officer's (OCOO) Information Technology (IT) Division provides staff, teacher and student device (PC, Mac) management and engineering, Windows and Mac OS image & enterprise client software management, on-site tech support at schools and central office, and helpdesk support and training to seamlessly ensure students, staff, and the community the very best educational experience.

2. PURPOSE AND OBJECTIVES

- 2.1 The Office of the Chief Operating Officer (OCOO) Information Technology Division seeks to identify and obtain an Audio-Video Services Provider (hereafter known as **The Vendor**) who will provide support, repair, maintenance, design and installation services for the integrated/installed and portable audio-visual (AV) systems and equipment at **DCPS Locations**. The services will comprise of ongoing routine and preventative maintenance services, assessment, repair and replacement services, design and installation services, and reporting services.

2.2 Current Inventory Assumptions

- 2.2.1 There is no current up-to-date inventory of all audio-visual equipment at all schools and administrative sites. You can assume that each classroom has some sort of technology. All elementary and middle schools have interactive boards. High schools have network projectors. Elementary schools have 25 classrooms, middle schools have 30 classrooms, and high schools have 45 classrooms. The current DCPS standard for modernizations are that interactive boards are either Promethean, Smart, or Cisco and projectors are Hitachi. DCPS has 78 elementary schools, 13 middle schools, 22 high schools and education campuses, 2 adult education campuses only, and 4 administrative sites. A list of sites can be found here <http://profiles.dcps.dc.gov/>. Assume two-thirds of all equipment is out of warranty. A list of some of the models in schools can be found in Appendix A.

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School Types	# of Schools	Classrooms	Tech Type
Elementary Schools	78	25	Promethean or Smart Interactive Boards
Middle Schools	13	30	Promethean or Smart Interactive Boards
High Schools and Education Campuses	22	45	Hitachi Projectors
Adult Education Only	2	10	Hitachi Projectors
Administrative Sites	4	10	Promethean or Smart Interactive Boards
Total		3390	* Assume two-thirds of all equipment is out of warranty.

2.3 DCPS anticipates awarding the contract for a base year period, with four additional consecutive one-year option terms for a potential maximum total of five years. The initial term of the contract is anticipated to commence on or about **date of contract award** and run until September 30, 2018. The four, consecutive one-year option terms then will run 12-months each, and may only be exercised at the sole discretion of IT.

2.4 The vendor will operate under the direction of the Director of Technology Support and Client Service, who serve as DCPS' project manager.

3. SCOPE OF SERVICES, TASKS AND REQUIREMENTS

3.1 DCPS aims to engage vendors to supply core asset manager resources dedicated to the Functional Areas

3.2 Ongoing Routine and Preventative Maintenance Services

3.2.1 The Vendor is expected to provide service visits to DCPS Locations to carry out routine and preventative maintenance services. The Vendor will coordinate each visit with the individual **DCPS Site Point of Contact** and provide a minimally disruptive, planned and controlled program of systematic inspection, adjustment, software/firmware updates, replacement of hardware and components, as well as performance testing and analysis of all installed and portable audio-visual systems and equipment. The Vendor shall provide DCPS with a report on all DCPS Locations' preventative maintenance visits, including dates, equipment check-lists, recommended repair and replacement analysis, and recommended time intervals for equipment maintenance schedules.

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3.3 Assessment, Repair and Replacement Services

- 3.3.1 The Vendor shall provide audio-visual technology troubleshooting/assessment, repair and replacement services.
- 3.3.2 The Vendor is expected to provide a support phone number and email address to receive service requests from DCPS personnel.
- 3.3.3 Regular support and service requests is expected during the hours of 8am to 6pm, Monday through Friday.
- 3.3.4 Emergency service requests are expected during the hours of 6am to 9pm, seven (7) days a week.
- 3.3.5 The Vendor shall coordinate and provide standard on-site assessment of malfunctioning equipment within two (2) days of the request.
- 3.3.6 The Vendor shall coordinate and provide emergency assistance at DCPS Locations and assessment of malfunctioning equipment within four (4) Standard Business Hours on the same day of the request, if such request is received before 02:00 PM Eastern Standard Time (EST).
- 3.3.7 The Vendor shall provide and install loaner equipment if repairs or replacements are to exceed forty-eight (48) hours and assistance in securing that equipment from a third-party vendor if necessary.
 - 3.3.7.1 Loaner equipment, called hot spares, will be provided as a part of the support program to include the following equipment that will be shared across all locations:
 - 3.3.7.1.1 Projector
 - 3.3.7.1.2 Interactive white board
 - 3.3.7.1.3 Audio amplifier
 - 3.3.7.1.4 LCD flat panel
 - 3.3.7.1.5 Digital Signage player
 - 3.3.7.1.6 DVD player
 - 3.3.7.2 Hot spare replacements will be utilized while equipment is out for repair. As part of services, the Vendor will warehouse hot spares and repaired equipment until needed.
- 3.3.8 It is further expected that the Vendor will work and coordinate directly with equipment manufacturers on equipment warranty claims and repairs. DCPS shall furnish all equipment warranty information to the Vendor in such instances.

3.4 Design and Installation Services

- 3.4.1 The Vendor will be expected to perform uninstallation and installation of AV systems and equipment that are standardized by DCPS at any DCPS Location. The Vendor will make all efforts to provide immediate telephone consultation services for new equipment and technology assessment and solution inquiries by DCPS. The Vendor shall provide DCPS with annual audio-visual industry updates on new and next generation, cutting edge technologies and best practices. The report shall also include improvement recommendations within the DCPS environment.

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3.5 Standards of Service

- 3.5.1 The vendor will leave all classrooms/office space clear of construction materials and debris upon departure including packing materials
- 3.5.2 The vendor’s technician shall be responsible for disposal of all packing materials and will remove them from the DCPS building. Dumpsters on campus may be used to dispose of debris and packaging materials.
- 3.5.3 Standards of good cable management will be adhered to including bundling and marking all cables.
- 3.5.4 The vendor will provide a quarterly report of all trouble-tickets reported with the resolution details with completion time included.

4. VENDOR QUALIFICATIONS

- 4.1 The Vendor shall provide a package that addresses the following qualifications and skills and complete and return the Vendor Qualifications Chart
- 4.2 The Vendor shall provide
 - 4.2.1 Manufacturer certified technicians to perform all services and proof of SMART certification.
 - 4.2.2 Proof of previous or existing contracts above \$100k.
 - 4.2.3 Support for any new AV makes and models that DCPS may standardize in the future for the length of the contract.
- 4.3 The Vendor shall have knowledge of
 - 4.3.1 Principles, practices, methods, and techniques for communicating information through audio visual means.
 - 4.3.2 Phases of audiovisual production, programming, and editing, from inception to completion.
 - 4.3.3 And skills to provide varied projects requiring the application of a wide range of planning and productions processes.
 - 4.3.4 Decision making from the final product.
 - 4.3.5 Resolution of significant technical or interpersonal difficulties that arise during production are handled in a professional, expeditious manner.
- 4.4 The Vendor shall demonstrate initiative and resourcefulness in researching the topics to be presented, planning for the most effective means of communication.
- 4.5 The Vendor shall be highly organized; comfortable working with multiple simultaneous priorities / projects

VENDOR QUALIFICATIONS CHART			
REQUIREMENT	YEARS	TYPE	EXPERIENCE? (Y/N) Attach Proof
Associate’s Degree in a related field, or three years of technically related field experience in providing audiovisual support	4 years	Degree	
Certification SMART Technician	3 years	Certification	
Working experience in Audio Visual (AV)	5 years	Knowledge	
Knowledge of all phases of audiovisual production, programming, and editing, from inception to completion	5 years	Knowledge	

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5. DELIVERY

- 5.1 All written deliverable products shall be submitted in electronic draft format for the Director's review and comment. Final copies shall be delivered to the Director five (5) working days after receipt of the District's comments. Deliverables shall be submitted with an enclosed letter describing the deliverable product and delivered to, Office of the Chief Information Officer.
- 5.2 All written draft deliverable products shall be submitted in electronic format for review and comment. Final deliverable products shall be submitted in three (3) final bound copies, one (1) unbound flat final copy suitable for reproduction, and an electronic copy. Other quantities and formats may be submitted after prior approval or request from the Director. Electronic copies will be submitted in Microsoft Office 2010 format unless prior approval for another format has been obtained from the Director.
- 5.3 The delivery schedule of products is outlined in a delivery schedule table below. Other written and technical deliverables shall be submitted according to the schedules identified in the approved Contract Management Plan developed under this SOW. The Vendor shall deliver the following:
- 5.3.1 **Contract Management Plan** – The Vendor shall prepare draft and final Contract Management Plan specifying the tasks, sub tasks, and approaches to be used to provide the services and products specified including the deliverable documents, analyses, and reports necessary to fulfill the requirements of this SOW. This Plan shall be delivered in draft not later than one week following the award of the Contract.
- 5.3.2 **Quality Control Plan** – The Vendor shall prepare draft and final versions of a Quality Control Plan specifying the tasks, sub tasks, and approaches to be used to ensure adequate quality and integrity of work developed. This Plan shall be delivered in draft not later than one week following the approval of the Contract Management Plan.
- 5.3.3 **Program and Project Plans** – The Vendor shall prepare draft and final versions of specific Program and Project Plans when necessary or as directed that are appropriate for the size and scale of technical efforts being undertaken. These plans shall specify the tasks, sub tasks, dependencies, resource requirements, schedules, and milestone dates required to complete specific technical programs or projects. When approved by the Director, these plans shall be used to monitor, control, and report progress, issues, and resource expenditures. These plans shall be updated as required and approved by the Director as required to maintain currency with project objectives, activities, and direction.
- 5.3.4 **Weekly Contract Status and Progress Review** – The Vendor shall participate in weekly management review meetings and be prepared to present and discuss the following:

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- 5.3.4.1 Activities planned for the week;
 - 5.3.4.2 Work and deliverables completed during the period;
 - 5.3.4.3 Status of ongoing activities;
 - 5.3.4.4 Activities planned for the following period;
 - 5.3.4.5 Problems or issues projected or identified;
 - 5.3.4.6 Alternatives and/or recommended solution(s) for identified or projected problems or issues; and
 - 5.3.4.7 Known or projected resource (staff and funding) and schedule impacts.
- 5.3.5 **Quarterly Status and Progress Summary Report** – The Vendor shall prepare and submit draft and final *Quarterly Status and Progress Summary Reports*. Draft reports shall be forwarded to the Director by the 10th calendar day of every fourth month following the reporting period. In addition, this *Report* shall be presented to the enterprise system project managers for discussion, if requested by the Director. A final report shall be submitted five days after receipt of District comments.
- 5.3.5.1 This *Report* and presentation may be delivered in conjunction with the presentation of the *Vendor's Weekly Contract Status and Progress Review*. This *Report* shall be a compilation of weekly management issues and meetings during the month reported and in sufficient detail to ensure understanding of performance progress and issues.
 - 5.3.5.2 The delivered *Reports* must be suitable for forwarding to executive management. The format and content of the *Report* shall include the following:
 - 5.3.5.3 Activities planned for the reporting period;
 - 5.3.5.4 Work and deliverables completed during reporting period;
 - 5.3.5.5 Status of ongoing activities including percentage of completion;
 - 5.3.5.6 Activities planned for the following reporting period;
 - 5.3.5.7 Planned travel during the following reporting period;

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- 5.3.5.8 Problems or issues projected or identified;
- 5.3.5.9 Alternatives and/or recommended solution(s) for identified or projected problems or issues;
- 5.3.5.10 Known or projected resources (staff and funding) and schedule impacts; and
- 5.3.5.11 Status of project funds including monthly and total expenditures and funds remaining;
- 5.3.5.12 Summary of tasks performed under section 4.2 of the Statement of Work.
- 5.3.6 Other Deliverables – The Vendor shall prepare and submit draft and final copies of other deliverable analysis, evaluation, review, and report products necessary to meet the requirements of technical tasks and activities performed in the provision of this Statement of Work. All written deliverable products shall be delivered in electronic draft format for District review and comment. Final copies shall be delivered in five (5) working days after receipt of District comments.
- 5.3.7 Final Contract Report - The vendor shall provide a final report to the Director at the conclusion of the period of performance. This report shall summarize objectives achieved, significant issues, problems, and recommendations to improve the process in the future.
- 5.3.8 The delivery schedule of key written management products is specified in the delivery schedule table contained in this section. The vendor shall deliver the following:

6. DELIVERY SCHEDULE

6.1

Deliverable	Deliverable Due Date
Contract Management Plan	One week after Contract Award
Quality Control Plan	One week after receipt of the finalized Contract Management Plan
Final Quality Control Plan	Five working days after receipt of District
Bi-Weekly Contract Status and Progress Review	Weekly beginning two weeks after task award
Quarterly Contract Status and Progress Report of Assessment, Repair and Replacement Services Report including response times to standard and emergency requests	Quarterly on 10th day of every fourth month following Contract award.
Program and Project Plans	As required and requested by the District and on an agreed upon schedule.

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Other Draft and Final Deliverable Products	As required specified in District approved plans or as requested.
Partnership with DCPS on the launch of service to DPCS users.	Ongoing
Annual Service Schedule	Annually, One week after Contract Award
Annual Service Report	Quarterly, one week after Contract Award

7. SERVICE LEVEL AGREEMENT

7.1 The goal of the AV Services Contract is to assign, acknowledge, and begin working on “Normal” incidents and service requests within 8 business hours of receipt. An incident is any interruption in the normal functioning of a service or system.

7.2 Vendor Initial Response

7.2.1 Requests for support shall be fulfilled based on priority categories (Critical, High, Medium, and Normal) that are determined by urgency and level of impact. This is based on an honor system; accurately stating the priority level of a request.

7.2.2 Response shall defined as a “good faith” effort to communicate with the customer using the contact information provided by that customer. Response may be via phone or voice mail, e-mail, or personal visit.

7.2.3 Service Level response times to service requests shall be measured once a request is submitted via the OCTOHelps RemedyForce System via phone or issue tracking system and forwarded to the vendor. Other forms of contact may affect the ability of IT to forward to the vendor requests in a timely fashion and/or track issues and bill correctly. Examples include:

7.2.3.1 Direct emails to individual support personnel

7.2.3.2 Direct phone calls to individual support personnel

7.3 Status Definitions with Initial Response Times

7.3.1 Critical - Within 4 hours: Catastrophic inability to complete job duties.

7.3.1.1 Example: Microphone is not functioning; projector is not displaying image.

7.3.2 High - Within 4 business hours: Loss of a major job duty.

7.3.2.1 Example: Laptop connection in a classroom is not functioning.

7.3.3 Medium - Within 8 business hours: There is a problem to be solved, but customer is still functional and has other options available

7.3.3.1 Example: Projector image is discolored.

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7.3.4 Normal - Within 8 business hours: General request for audio/visual setup.

7.3.4.1 Example: User needs a projector inspected for a class setup the next day.

7.4 Vendor Commitment to DCPS

7.4.1 The following requirements apply to DCPS receiving AV Support. DCPS shall agree to

7.4.1.1 Clearly communicate the requirements of an AV setup.

7.4.1.2 Use RemedyForce to place AV requests for classroom or events in the required time frames.

7.4.1.3 Cooperate with AV technician's suggestions on how to use gear to the best of its ability.

7.4.1.4 Understand there is a reasonable delay period when troubleshooting technical failures in a class or event.

8. GOVERNMENT FURNISHED PROPERTY

8.1 The vendor shall have access to DCPS information property and software to perform the duties on the project while performing duties in District space. The District shall furnish all access to office space, equipment, including both computer hardware and software, necessary for the vendor to perform the assigned work on-site, unless otherwise specified, to fully satisfy all operational requirements of this contract.

8.2 All District Government Furnished Property referred to in this clause will remain the property of the District Government, or its vendor, and under that, entity's control at all times. The District retains the right to withdraw or reallocate these resources at any time, and without notice, during the performance of this contract.

9. SECURITY REQUIREMENTS

9.1 Access to classified documents, data, studies, reports, and other documentation and information may be required. Consequently, background and fingerprinting is required. Access to the Background and Fingerprinting Check Form will be provided after award of task order. Further, the vendor will be accessing a private, filtered network and the duties to be performed by vendor personnel have been designated as non-sensitive. As such, vendor personnel assigned under this Task Order must have taken CIPPA, FERPA and HIPPA training and signed a non-disclosure agreement. Information gathered, developed, analyzed, and produced under this contract remain the property of the District and shall be protected from unauthorized or inadvertent modification, disclosure, destruction, or use. Prior to the arrival of any vendor employee to commence work under this task order at any District Government site, the vendor must provide advance notice to the Government for visitor control purposes and verification of background and fingerprinting clearance.

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10. PLACE OF PERFORMANCE

10.1 The majority of all work will be performed at DCPS sites. A list of sites can be found here <http://profiles.dcps.dc.gov/>. Services will be provided between the hours of 8:00 AM and 6:00PM local customer time, Monday through Friday, excluding normally observed Customer holidays.

11. PERIOD OF PERFORMANCE

10.1 The period of performance of this contract shall consist of one twelve-month base period plus four twelve-month option periods. Continued funding is contingent upon an acceptable level of performance.

11.1 Required Line Items

Milestone / Deliverable	Fixed Fee Invoice Amount	Quantity	Subtotal
Standard Repair/Trouble Call Visit			
Emergency Repair/Trouble Call Visit			
Total			\$

11.2 Any parts needed for devices not in warranty will be paid for by DCPS.

12. PRICING AND INVOICING

12.1 The Vendor will be paid on a Fixed Rate basis in accordance with the applicable Contract, subject to the conditions for Acceptance of Work set forth in this SOW.

12.2 Price is based on the agreed upon rate proposed by the Vendor.

12.3 No travel expenses shall be paid.

12.4 Each week the vendor shall update a time report showing the tasks and activities worked on each day (during the previous Monday-Sunday week) and the hours spent on each.

12.5 The Contract Administrator will review the progress reports to validate completion of support services for final acceptance of monthly invoices.

12.6 Invoicing shall be in arrears after acceptance and approval of services.

12.7 Invoices shall be processed monthly.

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12.8 Invoices are submitted to the Contract Administrator and carbon copied to dcps.invoices@dc.gov

13. PROPOSAL SUBMISSION

13.1 Interested vendors should respond to this solicitation by submitting a response that includes the requirements below, at a minimum.

13.2 The Proposal will provide, in the following order, required information in order to demonstrate that the company has the experience, knowledge, personnel and equipment needed to successfully complete its services. The proposal will be limited to 50 pages, single sided, minimum 11-point font. The required submittals are:

13.2.1 Cover Letter: Provide a cover letter introducing your company and proposal. Letterhead should indicate the address of the performing office.

13.2.2 The vendor will describe the mechanism for continuing the service including transferring the activities back to the District if the Vendor fails to perform and comply with the performance standards and the contract is terminated. In the event that the contract expires or terminates for any reason, the Vendor agrees to cooperate in the transition to DCPS or the successor vendor. The contingency transition plan will include at a minimum training, transfer of data and transition period error correction.

13.2.3 Fee: The basis of compensation will be an Estimated Total Cost of Services to provide the scope of services.

13.2.3.1 Provide a breakdown of costs. Assume a workspace will be provided at DCPS' Central Office if necessary.

13.2.3.2 Additionally, the Vendor shall provide renewal pricing for four option years.

14. CRITERIA FOR SELECTION

14.1 Each bid will be evaluated against a predetermined set of criteria.

14.2 All quotes will be reviewed for acceptance of each requirement. Responses that fail to meet all these requirements may receive no further consideration.

14.3 The District will select the service provider that is deemed qualified to execute the project based on an evaluation of all factors, including but not limited to: experience, bid technical response and technology solution, reliability and cost effectiveness, project management, and client/project references.

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- 14.4 The District reserves the right to ask for additional information in order to provide clarification of the information contained in the bids.
- 14.5 DCPS does not obligate itself to accept the lowest proposal or any proposal and reserves the right to waive any informality in any or all of the proposals, and to reject or accept any proposal.

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15. APPENDIX A

Asset Type	Manufacturer	Model
PROJECTOR (LCD)	3M	S55
PROJECTOR (LCD)	3M	X30
PROJECTOR (LCD)	ABOX	
PROJECTOR (LCD)	ACER	X1161P
PROJECTOR (LCD)	ACER	X1230PS
PROJECTOR (LCD)	ACER	X1261P
PROJECTOR (LCD)	ASK PROXIMA	
PROJECTOR (LCD)	AVERMEDIA	
PROJECTOR (LCD)	BARCO	
PROJECTOR (LCD)	BENQ	MS521
PROJECTOR (LCD)	CASIO	XJ-S10
PROJECTOR (LCD)	CHRISTIE	LX25A
PROJECTOR (LCD)	CRENOVA	MINNIE LEAD PROJECTOR
PROJECTOR (LCD)	DBPOWER	T20
PROJECTOR (LCD)	DELL	1210S
PROJECTOR (LCD)	DELL	1420X
PROJECTOR (LCD)	DELL	1510X
PROJECTOR (LCD)	DELL	1610HD
PROJECTOR (LCD)	DELL	4210X
PROJECTOR (LCD)	DELL	M115HD
PROJECTOR (LCD)	DELL	S320WL
PROJECTOR (LCD)	DELL	
PROJECTOR (LCD)	DISTIANERT	
PROJECTOR (LCD)	DUKANE	8077A
PROJECTOR (LCD)	DUKANE	IMAGEPRO 6532
PROJECTOR (LCD)	DUKANE	IMAGEPRO 8770
PROJECTOR (LCD)	DUKANE	QLA48941
PROJECTOR (LCD)	EIKI	EIP200
PROJECTOR (LCD)	EIKI	LC-XB33
PROJECTOR (LCD)	EIKI	LC-XBL21
PROJECTOR (LCD)	ELMO	CRP-221
PROJECTOR (LCD)	ELMO	CRP-261
PROJECTOR (LCD)	ELMO	
PROJECTOR (LCD)	EPSON	1761
PROJECTOR (LCD)	EPSON	3LDC
PROJECTOR (LCD)	EPSON	640
PROJECTOR (LCD)	EPSON	78
PROJECTOR (LCD)	EPSON	BRIGHTLINK 455WI
PROJECTOR (LCD)	EPSON	BRIGHTLINK 471WI
PROJECTOR (LCD)	EPSON	BRIGHTLINK 475WI
PROJECTOR (LCD)	EPSON	BRIGHTLINK 575WI
PROJECTOR (LCD)	EPSON	BRIGHTLINK 685WI

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PROJECTOR (LCD)	EPSON	BRIGHTLINK WXGA
PROJECTOR (LCD)	EPSON	EB-W16
PROJECTOR (LCD)	EPSON	EMP-1700
PROJECTOR (LCD)	EPSON	EMP-53
PROJECTOR (LCD)	EPSON	EMP-55
PROJECTOR (LCD)	EPSON	EMP-821
PROJECTOR (LCD)	EPSON	EMP-83H
PROJECTOR (LCD)	EPSON	EMP-S1H
PROJECTOR (LCD)	EPSON	EMP-S5
PROJECTOR (LCD)	EPSON	EMP-X3
PROJECTOR (LCD)	EPSON	EMP-X5
PROJECTOR (LCD)	EPSON	EX21
PROJECTOR (LCD)	EPSON	EX30
PROJECTOR (LCD)	EPSON	EX31
PROJECTOR (LCD)	EPSON	EX3200
PROJECTOR (LCD)	EPSON	EX3210
PROJECTOR (LCD)	EPSON	EX3212
PROJECTOR (LCD)	EPSON	EX3220
PROJECTOR (LCD)	EPSON	EX3240
PROJECTOR (LCD)	EPSON	EX50
PROJECTOR (LCD)	EPSON	EX5220
PROJECTOR (LCD)	EPSON	EX5240
PROJECTOR (LCD)	EPSON	EX5241
PROJECTOR (LCD)	EPSON	EX5250
PROJECTOR (LCD)	EPSON	EX71
PROJECTOR (LCD)	EPSON	H268A
PROJECTOR (LCD)	EPSON	H283A
PROJECTOR (LCD)	EPSON	H284A
PROJECTOR (LCD)	EPSON	H302A
PROJECTOR (LCD)	EPSON	H309A
PROJECTOR (LCD)	EPSON	H328A
PROJECTOR (LCD)	EPSON	H368A
PROJECTOR (LCD)	EPSON	H371A
PROJECTOR (LCD)	EPSON	H376A
PROJECTOR (LCD)	EPSON	H381A
PROJECTOR (LCD)	EPSON	H382F
PROJECTOR (LCD)	EPSON	H383A
PROJECTOR (LCD)	EPSON	H391A
PROJECTOR (LCD)	EPSON	H429A
PROJECTOR (LCD)	EPSON	H430A
PROJECTOR (LCD)	EPSON	H433A
PROJECTOR (LCD)	EPSON	H437A
PROJECTOR (LCD)	EPSON	H475A
PROJECTOR (LCD)	EPSON	H478A
PROJECTOR (LCD)	EPSON	H518A

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PROJECTOR (LCD)	EPSON	H552A
PROJECTOR (LCD)	EPSON	H552F
PROJECTOR (LCD)	EPSON	H555A
PROJECTOR (LCD)	EPSON	H569A
PROJECTOR (LCD)	EPSON	H592A
PROJECTOR (LCD)	EPSON	H687A
PROJECTOR (LCD)	EPSON	H692A
PROJECTOR (LCD)	EPSON	H694A
PROJECTOR (LCD)	EPSON	H718A
PROJECTOR (LCD)	EPSON	H719A
PROJECTOR (LCD)	EPSON	H720A
PROJECTOR (LCD)	EPSON	H723A
PROJECTOR (LCD)	EPSON	H838A
PROJECTOR (LCD)	EPSON	MOVIEMATE 62
PROJECTOR (LCD)	EPSON	PL-580
PROJECTOR (LCD)	EPSON	POWERLITE 77C
PROJECTOR (LCD)	EPSON	POWERLITE 1040
PROJECTOR (LCD)	EPSON	POWERLITE 1221
PROJECTOR (LCD)	EPSON	POWERLITE 1261W
PROJECTOR (LCD)	EPSON	POWERLITE 1263W
PROJECTOR (LCD)	EPSON	POWERLITE 1440
PROJECTOR (LCD)	EPSON	POWERLITE 1751
PROJECTOR (LCD)	EPSON	POWERLITE 1760W
PROJECTOR (LCD)	EPSON	POWERLITE 1761W
PROJECTOR (LCD)	EPSON	POWERLITE 1776W
PROJECTOR (LCD)	EPSON	POWERLITE 1955
PROJECTOR (LCD)	EPSON	POWERLITE 38C
PROJECTOR (LCD)	EPSON	POWERLITE 410W
PROJECTOR (LCD)	EPSON	POWERLITE 450W
PROJECTOR (LCD)	EPSON	POWERLITE 4650
PROJECTOR (LCD)	EPSON	POWERLITE 475WI
PROJECTOR (LCD)	EPSON	POWERLITE 575W
PROJECTOR (LCD)	EPSON	POWERLITE 580
PROJECTOR (LCD)	EPSON	POWERLITE 640
PROJECTOR (LCD)	EPSON	POWERLITE 680
PROJECTOR (LCD)	EPSON	POWERLITE 76C
PROJECTOR (LCD)	EPSON	POWERLITE 77C
PROJECTOR (LCD)	EPSON	POWERLITE 78
PROJECTOR (LCD)	EPSON	POWERLITE 82C
PROJECTOR (LCD)	EPSON	POWERLITE 83
PROJECTOR (LCD)	EPSON	POWERLITE 83+
PROJECTOR (LCD)	EPSON	POWERLITE 83C
PROJECTOR (LCD)	EPSON	POWERLITE 83V
PROJECTOR (LCD)	EPSON	POWERLITE 83V+
PROJECTOR (LCD)	EPSON	POWERLITE 85+

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PROJECTOR (LCD)	EPSON	POWERLITE 92
PROJECTOR (LCD)	EPSON	POWERLITE 93
PROJECTOR (LCD)	EPSON	POWERLITE 93+
PROJECTOR (LCD)	EPSON	POWERLITE 95
PROJECTOR (LCD)	EPSON	POWERLITE 955W
PROJECTOR (LCD)	EPSON	POWERLITE 97
PROJECTOR (LCD)	EPSON	POWERLITE 98H
PROJECTOR (LCD)	EPSON	POWERLITE S1
PROJECTOR (LCD)	EPSON	POWERLITE S1+
PROJECTOR (LCD)	EPSON	POWERLITE S11
PROJECTOR (LCD)	EPSON	POWERLITE S17
PROJECTOR (LCD)	EPSON	POWERLITE S27
PROJECTOR (LCD)	EPSON	POWERLITE S4
PROJECTOR (LCD)	EPSON	POWERLITE S5
PROJECTOR (LCD)	EPSON	POWERLITE S6
PROJECTOR (LCD)	EPSON	POWERLITE S7
PROJECTOR (LCD)	EPSON	POWERLITE S9
PROJECTOR (LCD)	EPSON	POWERLITE VS210
PROJECTOR (LCD)	EPSON	POWERLITE VS220
PROJECTOR (LCD)	EPSON	POWERLITE W16
PROJECTOR (LCD)	EPSON	POWERLITE X15
PROJECTOR (LCD)	EPSON	POWERLITE X17
PROJECTOR (LCD)	EPSON	POWERLITE X27
PROJECTOR (LCD)	EPSON	PRO G7500U
PROJECTOR (LCD)	EPSON	VS200
PROJECTOR (LCD)	EPSON	VS210
PROJECTOR (LCD)	EPSON	VS220
PROJECTOR (LCD)	EPSON	VS230
PROJECTOR (LCD)	EPSON	VS240
PROJECTOR (LCD)	EPSON	VS250
PROJECTOR (LCD)	EPSON	VS310
PROJECTOR (LCD)	EPSON	VS330
PROJECTOR (LCD)	EPSON	VS345
PROJECTOR (LCD)	EPSON	WXGA
PROJECTOR (LCD)	HITACHI	CP-A352WN
PROJECTOR (LCD)	HITACHI	CP-AW2505
PROJECTOR (LCD)	HITACHI	CP-AW2519N
PROJECTOR (LCD)	HITACHI	CP-AW3005
PROJECTOR (LCD)	HITACHI	CP-D10
PROJECTOR (LCD)	HITACHI	CP-DX250
PROJECTOR (LCD)	HITACHI	CP-EW301N
PROJECTOR (LCD)	HITACHI	CP-RX80
PROJECTOR (LCD)	HITACHI	CP-RX82
PROJECTOR (LCD)	HITACHI	CP-TW2503
PROJECTOR (LCD)	HITACHI	CP-TW2505

Statement of Work: Audio-Visual (AV) Systems Services

PROJECTOR (LCD)	HITACHI	CP-TW2520
PROJECTOR (LCD)	HITACHI	CP-TW3003
PROJECTOR (LCD)	HITACHI	CP-TW3005
PROJECTOR (LCD)	HITACHI	CP-WX3030WN
PROJECTOR (LCD)	HITACHI	CP-WX3541WN
PROJECTOR (LCD)	HITACHI	CP-WX4021N
PROJECTOR (LCD)	HITACHI	CP-WX4022WN
PROJECTOR (LCD)	HITACHI	CP-WX5505
PROJECTOR (LCD)	HITACHI	CP-X200
PROJECTOR (LCD)	HITACHI	CP-X201
PROJECTOR (LCD)	HITACHI	CP-X2010
PROJECTOR (LCD)	HITACHI	CP-X2011N
PROJECTOR (LCD)	HITACHI	CP-X2154WN
PROJECTOR (LCD)	HITACHI	CP-X2350WN
PROJECTOR (LCD)	HITACHI	CP-X2511
PROJECTOR (LCD)	HITACHI	CP-X2514WN
PROJECTOR (LCD)	HITACHI	CP-X2515WN
PROJECTOR (LCD)	HITACHI	CP-X2530
PROJECTOR (LCD)	HITACHI	CP-X2530WN
PROJECTOR (LCD)	HITACHI	CP-X2541WN
PROJECTOR (LCD)	HITACHI	CP-X3
PROJECTOR (LCD)	HITACHI	CP-X4041WN
PROJECTOR (LCD)	HP	VP6111
PROJECTOR (LCD)	HP	VP6121
PROJECTOR (LCD)	HP	VP630
PROJECTOR (LCD)	HP	VP6320
PROJECTOR (LCD)	IKON	IK400
PROJECTOR (LCD)	INFOCUS	IN102
PROJECTOR (LCD)	INFOCUS	IN104
PROJECTOR (LCD)	INFOCUS	IN1100
PROJECTOR (LCD)	INFOCUS	IN112
PROJECTOR (LCD)	INFOCUS	IN112A
PROJECTOR (LCD)	INFOCUS	IN112X
PROJECTOR (LCD)	INFOCUS	IN114A
PROJECTOR (LCD)	INFOCUS	IN114X
PROJECTOR (LCD)	INFOCUS	IN116A
PROJECTOR (LCD)	INFOCUS	IN124ST
PROJECTOR (LCD)	INFOCUS	IN2104EP
PROJECTOR (LCD)	INFOCUS	IN2112
PROJECTOR (LCD)	INFOCUS	IN2114
PROJECTOR (LCD)	INFOCUS	IN2126A
PROJECTOR (LCD)	INFOCUS	IN24
PROJECTOR (LCD)	INFOCUS	IN32
PROJECTOR (LCD)	INFOCUS	LP820
PROJECTOR (LCD)	INFOCUS	T150

Statement of Work: Audio-Visual (AV) Systems Services

PROJECTOR (LCD)	INFOCUS	X1
PROJECTOR (LCD)	INFOCUS	X2
PROJECTOR (LCD)	INFOCUS	X3
PROJECTOR (LCD)	INFOCUS	
PROJECTOR (LCD)	JVC	LX-WX50
PROJECTOR (LCD)	LESHP	
PROJECTOR (LCD)	LUMENS	UC80
PROJECTOR (LCD)	MITSUBISHI	EX240U
PROJECTOR (LCD)	MITSUBISHI	SE2U
PROJECTOR (LCD)	MITSUBISHI	XD206U
PROJECTOR (LCD)	MITSUBISHI	XD550U
PROJECTOR (LCD)	NEC	LT240
PROJECTOR (LCD)	NEC	LT265
PROJECTOR (LCD)	NEC	M260X
PROJECTOR (LCD)	NEC	M300XS
PROJECTOR (LCD)	NEC	M311W
PROJECTOR (LCD)	NEC	ME331X
PROJECTOR (LCD)	NEC	NP1000
PROJECTOR (LCD)	NEC	NP110
PROJECTOR (LCD)	NEC	NP1250
PROJECTOR (LCD)	NEC	NP160
PROJECTOR (LCD)	NEC	NP200
PROJECTOR (LCD)	NEC	NP215
PROJECTOR (LCD)	NEC	NP400
PROJECTOR (LCD)	NEC	NP410
PROJECTOR (LCD)	NEC	NP610S
PROJECTOR (LCD)	NEC	V260X
PROJECTOR (LCD)	NEC	V311X
PROJECTOR (LCD)	NEC	VT676
PROJECTOR (LCD)	NEC	VT695
PROJECTOR (LCD)	NEC	
PROJECTOR (LCD)	OPTOMA	DX621
PROJECTOR (LCD)	OPTOMA	
PROJECTOR (LCD)	PANASONIC	FZ570
PROJECTOR (LCD)	PANASONIC	FZ570
PROJECTOR (LCD)	PANASONIC	PT-L595U
PROJECTOR (LCD)	PANASONIC	PT-LB20U
PROJECTOR (LCD)	POLYVISION	PJ905
PROJECTOR (LCD)	PROMETHEAN	EST-P1
PROJECTOR (LCD)	PROMETHEAN	PRM-10
PROJECTOR (LCD)	PROMETHEAN	PRM-20A
PROJECTOR (LCD)	PROMETHEAN	PRM-20A(S)
PROJECTOR (LCD)	PROMETHEAN	PRM-25
PROJECTOR (LCD)	PROMETHEAN	PRM-30
PROJECTOR (LCD)	PROMETHEAN	PRM-30A

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PROJECTOR (LCD)	PROMETHEAN	PRM-35
PROJECTOR (LCD)	PROMETHEAN	PRM-45
PROJECTOR (LCD)	PROMETHEAN	PRM-45A
PROJECTOR (LCD)	PROMETHEAN	UST-P1
PROJECTOR (LCD)	PROMETHEAN	
PROJECTOR (LCD)	PYLE	PRJG88
PROJECTOR (LCD)	SANYO	PLC-WM4500L
PROJECTOR (LCD)	SANYO	PLC-WXU700A
PROJECTOR (LCD)	SANYO	PLC-XE40
PROJECTOR (LCD)	SANYO	PLC-XK2200
PROJECTOR (LCD)	SANYO	PLC-XR201
PROJECTOR (LCD)	SANYO	PLC-XT16
PROJECTOR (LCD)	SANYO	PLC-XU355
PROJECTOR (LCD)	SANYO	PRO WIDE
PROJECTOR (LCD)	SANYO	
PROJECTOR (LCD)	SHARP	PGF212X
PROJECTOR (LCD)	SHARP	XR10S
PROJECTOR (LCD)	SMART TECH	LIGHTRAISE 40WI
PROJECTOR (LCD)	SMART TECH	LIGHTRAISE 60WI2
PROJECTOR (LCD)	SMART TECH	LIGHTRAISE 40WI
PROJECTOR (LCD)	SMART TECH	LIGHTRAISE 60WI
PROJECTOR (LCD)	SMART TECH	U100
PROJECTOR (LCD)	SMART TECH	UF45
PROJECTOR (LCD)	SMART TECH	UF55
PROJECTOR (LCD)	SMART TECH	UF65
PROJECTOR (LCD)	SMART TECH	UF70
PROJECTOR (LCD)	SMART TECH	UF75
PROJECTOR (LCD)	SMART TECH	UF80
PROJECTOR (LCD)	SMART TECH	UNIFI 35
PROJECTOR (LCD)	SMART TECH	UNIFI 45
PROJECTOR (LCD)	SMART TECH	UX60
PROJECTOR (LCD)	SMART TECH	UX80
PROJECTOR (LCD)	SMART TECH	V30
PROJECTOR (LCD)	SMART TECH	
PROJECTOR (LCD)	SONY	VPL-CX61
PROJECTOR (LCD)	SONY	VPL-CX76
PROJECTOR (LCD)	SONY	VPL-DX11
PROJECTOR (LCD)	STEELCASE	A1466
PROJECTOR (LCD)	STEELCASE	FJ930
PROJECTOR (LCD)	STEELCASE	
PROJECTOR (LCD)	TOSHIBA	TDP-S80
PROJECTOR (LCD)	TOSHIBA	TDP-T45
PROJECTOR (LCD)	VIEWSONIC	PJ5123
PROJECTOR (LCD)	VIEWSONIC	PJ5153
PROJECTOR (LCD)	VIEWSONIC	PJD5111

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PROJECTOR (LCD)	VIEWSONIC	PJD5122
PROJECTOR (LCD)	VIEWSONIC	PJD5123
PROJECTOR (LCD)	VIEWSONIC	PJD5132
PROJECTOR (LCD)	VIEWSONIC	PJD5134
PROJECTOR (LCD)	VIEWSONIC	PJD5153
PROJECTOR (LCD)	VIEWSONIC	PJD5155
PROJECTOR (LCD)	VIEWSONIC	PJD5232
PROJECTOR (LCD)	VIEWSONIC	PJD5353
PROJECTOR (LCD)	VIEWSONIC	PJL7211
PROJECTOR (LCD)	VIEWSONIC	VS10872
PROJECTOR (LCD)	VIEWSONIC	VS11973
PROJECTOR (LCD)	VIEWSONIC	VS13868
PROJECTOR (LCD)	VIEWSONIC	VS14112
PROJECTOR (LCD)	VIEWSONIC	VS14928
PROJECTOR (LCD)	VIEWSONIC	VS15872
PROJECTOR (LCD)	VIEWSONIC	VS15873
PROJECTOR (LCD)	VIEWSONIC	
PROJECTOR (LCD)	VIVITEK	D510
PROJECTOR (LCD)	VIVITEK	D554
WHITEBOARD (INTERACTIVE)	CISCO	MX800
WHITEBOARD (INTERACTIVE)	CISCO	SPARK
WHITEBOARD (INTERACTIVE)	CISCO	
WHITEBOARD (INTERACTIVE)	DA-LITE	IDEA SCREEN
WHITEBOARD (INTERACTIVE)	DVIT	
WHITEBOARD (INTERACTIVE)	GLOBAL INDUSTRIAL	
WHITEBOARD (INTERACTIVE)	HITACHI	STARBOARD
WHITEBOARD (INTERACTIVE)	NEC	P60XP10-BK
WHITEBOARD (INTERACTIVE)	POLYVISION	E2610A
WHITEBOARD (INTERACTIVE)	POLYVISION	E2610B
WHITEBOARD (INTERACTIVE)	POLYVISION	ENO2210
WHITEBOARD (INTERACTIVE)	POLYVISION	ENO2610
WHITEBOARD (INTERACTIVE)	PROMETHEAN	AB378
WHITEBOARD (INTERACTIVE)	PROMETHEAN	AB6T88D
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV378PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV378S300
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV387PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV387S300
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV395PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV395S300
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV578PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV587PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ABV595PRO
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ACTIVBOARD
WHITEBOARD (INTERACTIVE)	PROMETHEAN	ACTIVPANEL
WHITEBOARD (INTERACTIVE)	PROMETHEAN	AP5-75

Statement of Work: Audio-Visual (AV) Systems Services

WHITEBOARD (INTERACTIVE)	PROMETHEAN	APT2-70
WHITEBOARD (INTERACTIVE)	PROMETHEAN	PRM-AB2B-02
WHITEBOARD (INTERACTIVE)	PROMETHEAN	
WHITEBOARD (INTERACTIVE)	QUARTET	IDEASHARE
WHITEBOARD (INTERACTIVE)	SMART TECH	M600
WHITEBOARD (INTERACTIVE)	SMART TECH	4075
WHITEBOARD (INTERACTIVE)	SMART TECH	8084I
WHITEBOARD (INTERACTIVE)	SMART TECH	M600
WHITEBOARD (INTERACTIVE)	SMART TECH	SB4065
WHITEBOARD (INTERACTIVE)	SMART TECH	SB4075
WHITEBOARD (INTERACTIVE)	SMART TECH	SB560
WHITEBOARD (INTERACTIVE)	SMART TECH	SB580
WHITEBOARD (INTERACTIVE)	SMART TECH	SB640
WHITEBOARD (INTERACTIVE)	SMART TECH	SB660
WHITEBOARD (INTERACTIVE)	SMART TECH	SB680
WHITEBOARD (INTERACTIVE)	SMART TECH	SB685
WHITEBOARD (INTERACTIVE)	SMART TECH	SB800
WHITEBOARD (INTERACTIVE)	SMART TECH	SB880
WHITEBOARD (INTERACTIVE)	SMART TECH	SB885
WHITEBOARD (INTERACTIVE)	SMART TECH	SBE70
WHITEBOARD (INTERACTIVE)	SMART TECH	SBM680
WHITEBOARD (INTERACTIVE)	SMART TECH	SBM685
WHITEBOARD (INTERACTIVE)	SMART TECH	SBX680
WHITEBOARD (INTERACTIVE)	SMART TECH	SBX800
WHITEBOARD (INTERACTIVE)	SMART TECH	SBX860
WHITEBOARD (INTERACTIVE)	SMART TECH	SBX880
WHITEBOARD (INTERACTIVE)	SMART TECH	SBX885
WHITEBOARD (INTERACTIVE)	SMART TECH	SPNL-4065
WHITEBOARD (INTERACTIVE)	SMART TECH	SPNL-4070
WHITEBOARD (INTERACTIVE)	SMART TECH	SPNL-4075
WHITEBOARD (INTERACTIVE)	SMART TECH	SPNL-6065
WHITEBOARD (INTERACTIVE)	SMART TECH	SPNL-6075